

LOTTERYWEST GRANT

“GET UP!, STAND UP!” ACSA 2009 NATIONAL CONFERENCE

13 – 16TH September 2009
at the Perth Convention and Exhibition Centre

Dear Members

ACSWA has applied for and received a grant to subsidise rural/remote members attending the upcoming ACSA National Conference “Get Up, Stand Up!”

Members approved under the grant will receive the following financial support from LotteryWest and ACSWA:

For members more than 100km but less than 500 km from Perth

- Registration cost: \$335 reimbursement on registration cost of \$910
- Transport: Up to \$200 towards total transport costs
- Accommodation: Up to \$200 towards total accommodation costs

For members more than 500 km from Perth

- Registration cost: \$335 reimbursement on registration cost of \$910
- Transport: Up to \$500 towards total transport costs
- Accommodation: Up to \$200 towards total accommodation costs

Preference will be given to unpaid staff such as Board and Committee members.

If you would like to apply for assistance under the grant, please fill in the application form on the back and fax it to us on 9244 8122

by Thursday 3rd July, 2009

Please remember to support all claims with receipts

Application Form

Lotterywest Funding for Regional Delegates –
ACSA 2009 National Conference 13 – 16 September, 2009

Applicants Details	
Organisation Name:	
Organisation Address:	
Organisation Contact Person:	
Phone:	
Email:	

Name of Delegates to be Supported by this Application	
<u>Name:</u>	<u>Position:</u>

Estimated Costs for your Organisation

Accommodation Costs
Please specify name and cost of proposed hotel and any cost savings eg. shared rooms, apartment accommodation and who will be sharing rooms

Single	_____
Twin	_____
Double	_____

Travel Costs

Airfare Costs _____

Taxi Costs _____

Vehicle Costs (per vehicle) and any cost savings eg. four people sharing one car.

No. of Km _____ x Km rate paid _____ c/km = \$ _____

No. of Km _____ x Km rate paid _____ c/km = \$ _____

Total grant request \$ _____

Please fax completed application form to Leonie Bell on 9244 8122

Conditions of Lotterywest Support

What can be Funded

Lotterywest funding, allocated through ACSWA, can be used by Non Government Regional Organisations to support Staff and Board Members travel and accommodation expenses to attend the ACSA National Conference 2009. There will also be a discount of \$135 per person on registration costs.

Travel Costs

The funding can be used to offset the costs of:

- Economy Class (or Discounted) Airfare from Service Regional Location to Perth
 - Costs of taxi from Airport to Venue
 - Mileage rates below
- | | | | |
|-----------------------------------|--------------------|----------------------|---------------------------|
| Engine displacement (in cubic cm) | <i>Over 2600cc</i> | <i>1601cc-2600cc</i> | <i>1600cc & under</i> |
| | <i>69.0 c/km</i> | <i>58.9 c/km</i> | <i>48.9 c/km</i> |

Accommodation Costs

The funding can be used to offset the costs:

- Accommodation to the value of \$200 per person (single, twin or double occupancy).

Conference Registration

To be eligible for the above funding each person requiring travel and accommodation support must have a full Conference registration.

Acquittal of Funding

Funding is paid to applicants once the organisation has provided receipts and acquittal to ACSWA. Delegates who apply for funding agree to provide **acquittal of funds within FOUR weeks** of Conference date.

Acquittal will include:

- Names of delegates.
- Statement of Travel and Accommodation Costs
- Receipts for all costs incurred (if original documents are not able to be provided, certified copies signed by the Chairperson of your organisation are required).
- Where mileage is claimed, a vehicle registration number and an odometer reading will be required signed by the Chairperson of your organisation.

Further Information

Please fax completed application form to Leonie Bell on 9244 8122. For further information contact Leonie Bell on 9244 8233 or admin@acswa.org.au